



Lehigh Valley Dual Language Charter School

675 East Broad Street, Bethlehem, PA 18018

Continuity of Education Plan - KINDERGARTEN THROUGH SECOND GRADE

Full UPDATED Plan Implementation Date is May 4th, 2020

School District	Lehigh Valley Dual Language Charter School
Superintendent	Elsie Perez (CEO/COO)
Address	675 East Broad Street Bethlehem, PA 18018
Email/Phone	eperez@lvdlcs.org 610-419-3120
Website	www.lvdlcs.org

Goal of Plan
The goal of the LVDLCS Continuity of Education Plan is to provide the maximum amount of enrichment and/or review opportunities to our students in grades Kindergarten through Second throughout the mandated closure for the remaining of the 2019-2020 school year in order to maintain previous learning.

Overview of Plan
LVDLCS is delivering daily opportunities for Kinder - 2nd grade level students to complete activities based upon standards that have already been taught during the 2019-2020 school year.

Expectations for Teaching and Learning
Teachers will post activities (minimum one reading, one math, one Spanish, one Science) daily for students to complete. Teachers may post the daily activities together at the beginning of the week. While attendance will not be taken and activities will not be graded, the expectation will be set that completed activities will be submitted by Monday of the following week at 12:00 PM. Learning Support, English Language, and Specialists also post appropriate activities and resources for students and message students directly for support and guidance.



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Communication Tools and Strategies

Teachers and LVDLCS administration will utilize Class DoJo or another platform of teacher choice (ex - google classroom) for the sharing of all activities. Class DoJo will continue to be utilized to post reminders to check other platforms if others are being utilized. We continue to use this communication tool because it was identified by the LVDLCS families (97%) as being the tool they use most for communication. In addition, phone calls are sent home to remind parents to check DoJo. Facebook is also utilized for parent communication in regards to using DoJo for assignments. classroom. Zoom and/or Google Hangouts are used for weekly (at minimum) class meetings for social interaction between teachers and peers.

Access (Devices, Platforms, Handouts)

LVDLCS is not a 1:1 technology school, however, we do have the capability of providing a chromebook to families that demonstrate a need. A technology survey was distributed and based upon the results, technology will be distributed before the updated plan implementation on Monday, May 4, 2020. LVDLCS can not guarantee that all students have access to the internet in their home. Information about free internet options have been provided to our families, however we can not guarantee that parents are able to take advantage of the offering by local companies. LVDLCS is providing one-on-one staff support to assist the families in accessing internet service. We hope to accomplish 100% family enrollment in free internet services by May 4th. However, if we can not meet the 100% benchmark, print resources will continue to be offered as an option throughout the remainder of the school year.

Staff General Expectations

In addition to completing the required activity posts and completing the social meetings for classes, **teachers** are required to submit weekly lesson plans in the regularly utilized format that makes strong connections to activities, standards, and objectives. In addition, teachers are expected to maintain engagement / activity completion data weekly.

Teacher aides are being asked to contact families directly via DoJo messaging to check on overall health/well-being of families.

The **Social Worker** is intervening as families share a need and also reaching out to families that were in need prior to the closure.

All **administrative and support staff** are completing expected tasks required to maintain operations of the school including payroll, accounts receivable/payable, required reporting, parent communication, and managing possible enrollment changes. In addition, professional development and personal development activities are being provided to staff to complete during the COVID-19 closure.



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Student Expectations

Students in grades Kindergarten through Second are encouraged to participate in the completion of activities as technology resources are available to them.

Students in grades Kindergarten through Second are encouraged to participate in the weekly meetings.

Students in grades Kindergarten through Second are encouraged to communicate directly with their teachers, teacher aides, and building administration through Class DoJo messaging.

Students in grades Kindergarten through Second are encouraged to read for enjoyment daily.

Attendance / Accountability

As part of the Enrichment/Review plan for Kindergarten through Second Grade, LVDLCS is not taking attendance, requiring students to complete work, or assessing any completed work due to the inequity in available technology resources. All activities will remain posted on Class DoJo (or other selected platforms) so students can complete past activities if they did not have access to technology on any specific day. All activities completed through Google Classroom are maintained within the classroom.

Good Faith Efforts for Access and Equity for All Students

All free opportunities for internet services and opportunities for technology use have been shared with the LVDLCS community. LVDLCS is providing one Chromebook to each family that has indicated a lack of laptop or tablet in the home. Staff are contacting parents that have reported lack of internet services and are providing assistance to access the free services. In addition, print materials were provided initially to families and are available if requested by families.

In addition, LVDLCS is committed to making a “good faith” effort to provide enrichment/review activities for all students during the COVID-19 school closures. Special education teachers will post and/or message appropriate activities to their case-load in Kindergarten through Second grade on a daily basis. Special education teachers, regular education teachers, and administration are available for direct contact and meetings with parents as needed and/or requested.

Special Education Supports

All Special Education teachers are providing instructional activities for their students in Kindergarten through Second Grade - this includes leveled opportunities for maximizing student engagement and skill retention for all students. Learning Support teachers are messaging specific, on-level, activities for their student case-load. In addition, our outside services are being maintained by the Colonial Intermediate Unit #20. Speech and OT staff have been in contact with administration for parent contact information, have contacted all parents, and have begun delivering services via Zoom. All IEP meetings are being scheduled as expected through the use of Zoom or Google Meet.



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EL Supports

English Language teachers are providing instructional activities for their students in Kindergarten through Second Grade - this includes leveled opportunities for maximizing student engagement and skill retention for all students. EL student activities include focused vocabulary instruction and practice, including writing prompts, speaking tasks, reading work, and listening activities. In addition, the EL aide is also contacting students and families directly through DoJo messaging to check for individual/family needs.

Gifted Education

Not Applicable

Building/Grade Level Contacts

LVDLCS Principal - Lisa Pluchinsky
lpluchinsky@lvdcls.org 610-419-3120

Resource Links

ClassDoJo
Class DoJo Portfolios
Google Classroom
Zoom
Reflex Math
Prodigy Math
BrainPop
McGraw Hill My Math Series online resources
EnVisions online resources
Sadlier Vocabulary and Grammar online resources
Santillana Spanish online resources
COACH ELA prompts and Math problems
Scholastic News Resources (print and online)
Epic
coolmathgames
coolmath4kids
Age of Learning programs (ABC Mouse, Adventure IQ, Reading IQ)
Youtube
Additional teacher generated-resources

PLAN CONTINUES ON FOLLOWING PAGE FOR THIRD THROUGH EIGHTH GRADES

UPDATED PLAN - LJP 4/15/2020



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Continuity of Education Plan - THIRD THROUGH EIGHTH GRADE

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Goal of Plan
The goal of the LVDLCS Continuity of Education Plan is to provide Planned Instruction for Third through Eighth Grade throughout the mandated closure for the remainder of the 2019-2020 school year in order to not only maximize content retention but also provide new, standards-based learning opportunities.

Overview of Plan
LVDLCS is delivering daily assignments for Third through Eight grade level students to complete that are based upon appropriate grade level standards to provide cohesive instruction for the remainder of the 2019-2020 school year.

Expectations for Teaching and Learning
Teachers in grades 3rd, 4th, and 5th will generate assignments (minimum one reading, one math, one Spanish, one Science) daily for students to complete - teachers will be posting all daily activities together on the Monday of each week. Teachers in 6th grade will incorporate social studies content into their Language Arts course. Social Studies assignments will be expected for students in 7th and 8th grade. Attendance will be taken and assignments will be graded. Attendance will be taken weekly based upon the submission of expected assignments by Monday of the following week at 12:00 PM. Learning Support, English Language, and Specialists will be expected to provide modified/accommodated assignments in order to meet their IEP or Language goals.
Students in grades Third through Eight are expected to participate in teaching and learning in English Language Arts, Math, Spanish Language Arts, and Science based upon the following weekly instructional minute expectations:



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- 3rd Grade - Daily activity for each subject should not exceed 15 minutes
- 4th and 5th Grade - Daily activity for each subject should not exceed 20 minutes
- 6th Grade - Daily activity for each subject should not exceed 30 minutes. Social Studies should be embedded into Language Arts as usual
- 7th and 8th Grade - Daily activity for each subject should not exceed 30 minutes. Social Studies is included in their daily requirement.

Communication Tools and Strategies

Teachers in Grades Third through Eighth will utilize Google Classroom to share all instruction and assignments. Class DoJo will be utilized by teachers and administration as a reminder of the posted Google Classroom assignments. We continue to use this communication tool because it was identified by the LVDLCS families (97%) as being the tool they use most for communication. In addition, phone calls are sent home to remind parents to check DoJo. Facebook is also utilized for parent communication in regards to using DoJo for assignments. classroom. Zoom and/or Google Hangouts are used for weekly (at minimum) class meetings for social interaction between teachers and peers.

Access (Devices, Platforms, Handouts)

LVDLCS is not a 1:1 technology school, however, we do have the capability of providing a chromebook to families that demonstrate a need. A technology survey was distributed and based upon the results, technology will be distributed before the updated plan implementation on Monday, May 4, 2020. LVDLCS can not guarantee that all students have access to the internet in their home. Information about free internet options have been provided to our families, however we can not guarantee that parents are able to take advantage of the offering by local companies. LVDLCS is providing one-on-one staff support to assist the families in accessing internet service. We hope to accomplish 100% family enrollment in free internet services by May 4th. However, if we can not meet the 100% benchmark, print resources will continue to be offered as an option throughout the remainder of the school year.

Staff General Expectations

In addition to completing the required instructional posts and completing the social meetings for classes, **teachers** are required to submit weekly lesson plans in the regularly utilized format that makes strong connections to activities, standards, and objectives. In addition, teachers are expected to maintain attendance and assessment data.

Teacher aides are being asked to contact families directly via DoJo messaging to check on overall health/well-being of families.

The **Social Worker** is intervening as families share a need and also reaching out to families that were in need prior to the closure.



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All **administrative and support staff** are completing expected tasks required to maintain operations of the school including payroll, accounts receivable/payable, required reporting, parent communication, and managing possible enrollment changes. In addition, professional development and personal development activities are being provided to staff to complete during the COVID-19 closure.

Student Expectations

Students in grades Third through Eighth are required to participate in the completion of all assignments for the remainder of the school year.

Students in grades Third through Eighth are encouraged to participate in the weekly meetings.

Students in grades Third through Eighth are encouraged to communicate directly with their teachers, teacher aides, and building administration through Class DoJo messaging.

Students in grades Third through Eighth are encouraged to read for enjoyment daily.

Attendance / Accountability

As part of the Planned Instruction plan for Third through Eighth Grade, LVDLCS is taking attendance, requiring students to complete work, and assessing tasks throughout the remainder of the school year. Attendance will be recorded weekly based upon the completion of assignments for the given week. This attendance policy will allow students to complete the assignments at times that are convenient for their family. Students will receive grades for the fourth marking period based upon the completion of their assigned work throughout the remainder of the school year.

Good Faith Efforts for Access and Equity for All Students

All free opportunities for internet services and opportunities for technology use have been shared with the LVDLCS community. LVDLCS is providing one Chromebook to each family that has indicated a lack of laptop or tablet in the home. Staff are contacting parents that have reported lack of internet services and are providing assistance to access the free services. In addition, print materials were provided initially to families and are available if requested by families.

In addition, LVDLCS is committed to making a “good faith” effort to provide all accommodation and modification services as required by Individualized Education Plans and student English Language levels. Administration is available for direct contact and meetings with parents as needed and/or requested.

Special Education Supports

All Special Education teachers are making a “good faith” effort to provide the appropriate support for students in Grades Third through Eighth as outlined in student Individualized Education Plan.

Learning Support teachers have their own Google Classrooms established for small group instruction and will be collecting appropriate data specific to progress toward IEP goals. In addition, our outside services are being maintained by the Colonial Intermediate Unit #20. Speech and OT staff began



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delivering services via Zoom. All IEP meetings are being scheduled as expected through the use of Zoom or Google Meet.

EL Supports

English Language teachers are providing instructional support for their students in Third through Eight Grade - this includes providing accommodated leveled opportunities based upon individualized Language Levels. EL student assignments will include focused vocabulary instruction and practice, including writing prompts, speaking tasks, reading work, and listening activities. In addition, the EL aide is also contacting students and families directly through DoJo messaging to check for individual/family needs.

Gifted Education

Not Applicable

Building/Grade Level Contacts

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Resource Links

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